

INVITATION TO TENDER

TENDER NOTICE

Tender Reference Number: WIK/KKM/UNICEF/STUDENT DESK- 2706/019/2023

Windle International Kenya (WIK) – is a humanitarian education organization providing education to refugees and needy students.

A: TASK

Windle International Kenya invites bidders from qualified firms to bid for the following Supplies:

1) PROPOSED SUPPLY OF STUDENT DESKS

Item No.	Item Description	Required Qty.	UoM
WIK 14C-00150	Student Desks	358	Pcs

2) B. QUALIFICATION

Eligible Service providers are invited to tender. Interested Bidders to pick the support Documents form Kakuma Windle international Kenya Office within working hours. Bidders must meet the following minimum requirements: supported by relevant documents at submission will be considered for further evaluation.

- ✚ Must be a registered company (Attach Certificate of Incorporation).
- ✚ Attach PIN/VAT registration and Tax Compliance Certificates (verifiable from KRA website).
- ✚ Attach copy of CR12 FORM
- ✚ Attach dully filled WIK Business questionnaire.
- ✚ Attach proof of past experience
- ✚ The quotation **MUST** be in KES

C. COMPLETED TENDER DOCUMENTS

Interested bidders to Send your proposal as below;

Proposals **MUST** be submitted via email rfg_in_kkma@windle.org with the subject Indicated **WIK/KKM/UNICEF/STUDENT DESKS - 2706/019/2023** not later than **10:00 am on Tuesday 30th May 2023**. For clarification and further inquiries kindly contact us on procurement@windle.org

Bids submitted after deadline will not be accepted.

D: CANVASSING

Any form of canvassing shall lead to automatic disqualification.

The contracting authority may for its own convenience and without charge or liability cancel the tender process at any stage

Procurement Office
Windle International Kenya

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