

INVITATION TO TENDER

TENDER NOTICE

Tender Reference Number: WIK/KKM/UNICEF/VIRTUAL LABS- 2775/004/2023

Windle International Kenya (WIK) – is a humanitarian education organization providing education to refugees and needy students.

A: TASK

Windle International Kenya invites bidders from qualified firms to bid for the following Supplies:

1) PROPOSED SUPPLY OF 2 virtual Labs

Item No.	Item Description	Required Qty.	UoM
WIK 9A-00005	Virtual Lab	2	Pcs

2) B. QUALIFICATION

Eligible Service providers are invited to tender. Bidders must meet the following minimum requirements: supported by relevant documents at submission will be considered for further evaluation.

- ✚ Must be a registered company (Attach Certificate of Incorporation).
- ✚ Attach a commitment letter to warranty and after sale service.
- ✚ Attach PIN/VAT registration and Tax Compliance Certificates (verifiable from KRA website).
- ✚ Attach copy of CR12 FORM
- ✚ Attach dully filled WIK Business questionnaire.
- ✚ The quotation **MUST** be in KES

C. COMPLETED TENDER DOCUMENTS

Interested bidders to Send your proposal as below;

Proposals **MUST** be submitted via email rfg_in_kkma@windle.org with the subject Indicated **WIK/KKM/UNICEF/VIRTUAL LAB - 2775/004/2023** not later than 10:00 am on Thursday 18th May 2023. For clarification and further inquiries kindly contact us on procurement@windle.org

Bids submitted after deadline will not be accepted.

D: CANVASSING

Any form of canvassing shall lead to automatic disqualification.

The contracting authority may for its own convenience and without charge or liability cancel the tender process at any stage

Procurement Office
Windle International Kenya