



Annex 2- KEEP –II BOM GRANTS APPLICATION FORM

Instructions: The applying BOM must fill-in the whole application form as truthfully as possible and in clear legible writing. WIK and WUSC reserve the right to verify the factual nature of any response provided at any time of the grant making process including prior to and after the award of any such grant. Completed forms should be returned to Windle International Kenya office nearest to the applicant in Kakuma and Dadaab or via the email grants@windle.org before the expiry of the given application timeline.

1.School and Project summary

1.1 Name of School

1.2 Contact Details

1.3 Planned Activities and results-including targeted numbers of beneficiaries to be reached by the grant (100 words maximum)

1.4 Duration of proposed activities

Start Date:

End Date:

1.6 Total Amount of Budget Requested(KES)



2.BOM Profile

2.1 What is the total number of BOM Members in your school	Male:	Female:
2.2 What is the Total number of BOM members in the BOM executive committee(eg Chair,Treasurer,Secretary etc.)	Male:	Female:
2.3 Kindly provide the names of your school BOM executive Members and their contacts	Name	Contact
2.4 Do you have a representative of any special interest group in your BOM executive(tick either yes or no appropriately)	YES	NO
2.5 If you tick yes in 2.4 above kindly provide details of which special interest group here.		
2.6 Does the BOM have a bank Account(Yes or No).If Yes Provide details		
2.7. Has any of your BOM members received any trainings from KEEP in the past(tick either yes or no)	YES	NO



3. Main Grant Information

3.1 Problem statement- *Describe the main problem that your proposal seeks to address in your school? Who are the main people that you will support? Provide target numbers of those to be reached and how will this funding help them (1 page maximum)*



3.2 Objectives and Activities-List the objectives you will achieve and the activities you will carry out to address the problem you have identified.(1 page maximum)



3.3 Gender Equity, Inclusivity and Participation of the Marginalized and Vulnerable- What gaps or challenges related to gender, social inclusion, or disability inclusion will your proposed activities address? How will your activities enhance gender equity, participation, inclusivity, and empowerment of marginalized including girls, children with disabilities, and learners with special needs? *(1 page Maximum)*



3.4 Sustainability and linkages to ongoing KEEP Support-*How does your proposed intervention use the capacity you have gained from previous KEEP trainings and followup support in your schools? Do also capture how you will sustain the benefits and results of what you propose after the funding period (Half Page)*

Proposed Budget- Include a budget for proposed activities in Kenya shillings. Use the simple budget template provided(Annex 3)



Annex 3-KEEP-II BOM GRANTS BUDGET TEMPLATE

School Name:			
Project Period- From:		To:	
Total Budget Amount Requested: KES			
Activity/Description	Unit cost	Number of units	Total Cost
Total Costs			